

6Hx19-9.12 CHARTER CONTRACT TIMELINE, NEGOTIATION, AND AMENDMENTS

The purpose and scope of this Policy is to govern Pasco-Hernando State College's (College) responsibilities to negotiate and execute charter contracts, as well as process amendments.

Program Administration

Once the College's District Board of Trustees (DBoT) approves a charter application, the applicant will transition to contract negotiations. The College shall lead and coordinate charter negotiations, with the DBoT retaining final approval.

Charter Contract Timeline

The College shall follow all statutory charter contract negotiation timelines. At the conclusion of the negotiation process, the College shall provide a recommended charter contract for consideration by the DBoT.

Amendments (following execution by all parties of the charter contract):

- a. The College recognizes three types of authorized changes:
 1. Technical Amendments: these are clerical or non-substantive corrections such as name corrections, address updates, cross-reference fixes, and scrivener errors.
 2. Substantive Amendments: these are changes that require analysis but not rising to the level of material changes, such as changes in board membership, identification of relatives at the school, policy updates, adjustments, and facility updates (non-relocation). Substantive amendments include the flexibility permitted for high-performing charter schools/systems by section 1002.331(2), Florida Statutes.
 3. Material Amendments: these are changes that materially alter the school's model, such as length of term, grade expansion or contraction, changes in mission or educational program, management company change, significant shifts in governance structure, and relocation. Materiality shall be determined by the College.
- b. Technical and substantive amendments may be submitted at any time and approved administratively by the College. Material amendments require the approval of the DBoT.

Procedures

The College is responsible for and authorized to adopt procedures necessary for implementing this Policy.

Rule Initially Adopted: 7/21/26

Revision Dates: 7/21/26

Legal Authority:

General Authority: FS: 1002.33

Other References: Rule 6A-6.0790 AND 6A-6.0786, FAC