

6Hx19-6.01 STUDENT ADMISSION TO THE COLLEGE

The purpose of this Board Rule is to establish Board policy regarding the process for student admission to the College.

Admission to baccalaureate degree programs, associate degree programs, college credit certificate programs, limited access programs and some postsecondary adult vocational programs may be limited by rules of the State Board of Education, Florida Statutes, state or federal agency regulations or by the rules of the Board of Trustees. The College shall establish procedures to evaluate the validity of a student's high school diploma and will establish, and maintain current, a list of high schools who have not met this validity criteria. Specific and detailed definitions of rules for admission of students to the College, as approved by the Board, shall be published in the official College Catalog/Student Handbook, including additional rules for acceptance of students to the baccalaureate degrees and for students who do not meet all general requirements.

- I. Applicants who never have attended college may be admitted as follows:
 - A. Applicants who have graduated from high school and received a standard diploma (or its equivalent) or who have successfully completed the General Education Development Test (GED) will be admitted in good standing. Applicants who have received a Certificate of Completion indicating that they are "College Placement Test Eligible" will be admitted to the College in good standing, but are not eligible for admission to limited-access programs (Chapter 2003-413, Laws of Florida). Applicants who have received Special Diplomas prior to passage of State Board of Education Rule 850, other Certificates of Completion or Certificates of Attendance from a Florida public high school will be admitted to the College in good standing, but are not eligible for admission to baccalaureate degree programs, associate degree programs, college credit certificate programs, limited access programs, and some postsecondary adult vocational programs, in accordance with District Board of Trustees Rule 6Hx19-6.30, *Associate in Arts Eligibility*.
 - B. Applicants who are at least 18 years of age but have neither graduated from high school nor passed their GED test will be admitted to the College in good standing, but are not eligible for admission to baccalaureate degree programs, associate degree programs, college credit certificate programs, limited access programs, and some postsecondary adult vocational programs. These students will be encouraged to complete their GED during their first term of study at the College. In accordance with State Board of Education Rule 6A-10.041, reasonable substitutions of admission criteria may be granted for eligible disabled students.
 - C. Applicants who have graduated from a PHSC-approved home school will be admitted to the College in good standing.

6Hx19-6.01 Student
Admission to the
College

- D. International applicants will be admitted in good standing provided they meet all requirements noted in District Board of Trustees Rule 6Hx19-6.25, *International Students*.
 - E. Approved public high school students may be admitted to the collegiate high school program. Credits earned apply toward high school graduation as well as toward college credit.
 - F. Public, certain nonpublic and PHSC-approved home school high school students may be admitted to the dual enrollment program for high school students and may be dually enrolled at PHSC with the advance permission of their high school principal or director. College credits earned apply toward high school graduation as well as toward college credit.
 - G. Applicants may be admitted by early admission, a form of dual enrollment. Public, certain nonpublic, and PHSC-approved home school high school students, not currently taking classes in high school, may enroll with permission in advance from their high school principal or director. Credits earned apply toward high school and College graduation.
- II. Applicants who previously have attended college:
- A. Transfer students:

In addition to meeting the requirements previously outlined, transfer students may be admitted in accordance with District Board of Trustees Rules 6Hx196.09, *Standards of Academic Progress* and 6Hx19-3.12, *Acceptance of Transfer Credit*.
 - B. Transient students:

Students may attend courses at PHSC when accepted at another postsecondary institution (home institution) without fulfilling admission requirements other than submitting the PHSC admissions application and fee, and providing the approved transient student form.
- III. High school graduates, GED completers, or other applicants who are at least 18 years of age but who do not wish to follow a degree or certificate program may enroll as Special Students. A Special Student is permitted to earn 15 semester hours of credit, at which point further enrollment requires admission to a degree or

6Hx19-6.01 Student
Admission to the
College

certificate program. Baccalaureate or higher degree holders or students enrolling for purposes of teacher recertification are exempt from this requirement.

IV. Readmission to the College

Students who have been admitted to the College but who do not enroll for courses within one year of the term of admission, and students who initially enroll but then cease enrollment for one full calendar year, must reapply for admission to PHSC. No additional admissions application fee will be charged students for readmission to the College.

V. Student "Past Actions"

In order to maintain the College ideals of scholarship and deportment, the College may consider the past actions of any person applying for admission or enrollment and may deny admission or enrollment because of misconduct, if determined to be in the best interest of the College. Appeals relating to admission will be addressed to the Dean of Student Development and Enrollment Management.

Rule Adopted: 7/11/74; 8/25/75; 4/12/76; 6/12/78; 1/15/79; 11/19/79; 6/15/81; 9/13/82;
*7/18/83; 9/19/83; 10/21/85; 2/22/88; 6/20/88; 1/22/91; 1/21/92; 1/16/96;
4/8/97; 5/18/99; 2/20/01; *9/24/02; 10/15/02; 1/20/04; 1/20/09; 07/19/11;
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5/18/99; 2/20/01; *9/24/02; 9/24/02; 1/20/04; 1/20/09; 07/19/11; 9/15/15

Reviewed:

Administratively Reviewed President's Administrative Leadership Team – Non Substantive/Editorial:
6/25/18

Administratively Reviewed – No recommended changes: 7/9/25

Legal Authority:

General Authority: Florida Statutes: 1001.64; 1001.65;

Other References: Florida Administrative Code: 6A-1.09963; 6A-10.041;
6A-14.031; 6A-14.0261 (4); 6A-14.054;

34 CFR§ 668.16(p)

Law Implemented: Florida Statutes: 1001.64(1)(2)(4)(7)(8)(10)(43)(44)(46);
1001.65(1)(4)(16) (21) (25); 1003.433; 1006.61;
1006.62;

Proposer: Timothy L. Beard, President

*Emergency Approval