

6Hx19-5.42 MAIL SERVICE

The purpose of this Board Policy is to establish guidelines relating to mail service for the Pasco-Hernando State College (College).

The College will provide courier mail service daily between each campus. The courier will transport only items of mail or correspondence that relate directly to the operations of the College, and this service will not be used for personal business.

Outgoing mail service is an operating expense of the College. Postage paid for by College funds shall be for College business only. Misuse of mail service may be grounds for dismissal and/or repayment of funds.

Rule Initially Adopted: 9/15/75

Revision Dates: 10/16/75; 11/19/79; 9/13/82; 1/20/98; 03/09/09; 6/16/26

Legal Authority:

General Authority: FS: 1001.64; 1001.65

Law Implemented: FS: 1001.65(1)(2)(4)(5)(18); 1001.65(1)(3)(24)