

6Hx19-4.01 ADVERTISING, BIDDING AND AWARDING CONTRACTS FOR CONSTRUCTION OR IMPROVEMENT OF FACILITIES

The purpose of this Board Policy is to establish procedures regarding the advertising, bidding, and awarding of contracts for construction-related activities.

Construction projects estimated to cost \$300,000 or more, and electrical projects that are estimated to cost \$75,000 or more shall be advertised in conformance with the procedures outlined in the *State Requirements for Educational Facilities (SREF)*.

Unless other authorized contract processes are used, the bidding process shall be used to award all projects of \$300,000 or more and electrical projects of \$75,000 or more, as required by Section 255.20, Florida Statutes. The District Board of Trustees (DBoT) shall consider all bids received and either reject all bids or identify the apparent lowest and best bidder considering the base bid and accepted alternates and award a contract for a fixed amount for the work. The contract shall include a time limit in which the construction is to be completed.

Projects estimated to cost \$75,000 or more but less than \$300,000, excluding electrical projects that the Board will complete using contracted services, shall be advertised for a minimum of one week.

Where the Request for Qualifications or Proposal (RFQ or RFP) or combine RFQ/RFP for design-build is being used as the method for competitively selecting a design professional, contractor, design-build firm, or construction manager, a member of the board shall serve as a voting member of the College interview committee and present and recommend to the full board for approval the committee's ranking of the finalists. The college will follow the procedures to comply with State laws, regulations, SREF and the College's Purchasing Manual.

In negotiating contracts relating to professional design services, design-build firm, construction management services, or other construction related contracts, College staff shall exercise their best professional judgment in determining the appropriate types and amounts of insurance to be required. Such insurance may include errors and omissions, general liability, and umbrella coverage. Amounts may be determined based on the value of the contract and other appropriate circumstances.

The Board shall approve all construction contracts for projects costing \$200,000 or more.

Rule Initially Adopted: 01/11/73

Revision Dates: 01/11/73; 11/19/79; 04/21/86; 09/15/98; 11/18/08; 11/20/12; 07/17/18; 11/16/21; 6/16/26

Legal Authority:

General Authority: FS: 1001.64; 1001.65; 255; 1013

Other References: FAC: 6A-2.0010; SREF

Law Implemented: FS: 1001.64(1)(2)(4)(25)(26)(34)(43)(44); 1001.65(1)(5)(16)(24); 1013.37; 1013.45; 255.20, 287.055