

6Hx19-3.22 REQUIREMENTS FOR GRADUATION AND PARTICIPATION IN COMMENCEMENT CEREMONIES

The purpose of this Board Rule is to establish Board Policy regarding requirements for graduation and participation in commencement ceremonies.

The following items pertain to the Board's policy regarding requirements for graduation and participation in commencement ceremonies:

1. CATALOG/STUDENT HANDBOOK IN EFFECT

For graduation purposes, a student has the option of choosing a “catalog year”. A student may select the current year’s academic catalog or the academic catalog from either of the two previous years provided that the student was enrolled in courses at the College during the selected catalog year and meets all graduation requirements. An academic year ends on the last day of classes in Term III.

2. ACADEMIC RESIDENCY REQUIREMENTS

A student must earn at least 25 percent of the credit hours required for the degree, certificate, or diploma being awarded through instruction offered by the College.

3. GRADUATION APPLICATION PROCESS

A student should initiate the graduation application process by the deadline date in the official College Calendar for the term in which program requirements will be completed. There is a Board approved, non-refundable fee to pay for the printing and mailing of each certificate and diploma.

4. ADDITIONAL DEGREES, CERTIFICATES, AND DIPLOMAS

To be eligible for additional degrees, certificates, or diplomas, a student must fulfill all the requirements of each additional program, apply for graduation, and pay an additional graduation application fee for each degree, certificate, or diploma.

5. PARTICIPATION IN COMMENCEMENT CEREMONIES

Commencement ceremonies are held each year at the end of Term I and Term II. Commencement dates are published in the College Calendar section of the Pasco-Hernando State College Catalog/Student Handbook. Students are required to pay a fee for commencement ceremony expenses. Students will

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receive a College approved cap and gown at no additional cost in order to participate in commencement ceremonies.

Rule Adopted: 12/13/73; 8/25/75; 11/19/79; 1/20/86; 1/25/88; 10/18/94;
+5/16/95; 4/8/97; 01/21/03; 2/17/09; 11/18/14

Effective Date: 12/13/73; 10/7/75; 11/19/79; 1/20/86; 1/25/88; 10/18/94;
+12/20/94; 4/8/97; 01/21/03; 2/17/09; 11/18/14

Reviewed:
President's Administrative Leadership Team – Non-Substantive/Editorial: 6/11/18

Legal Authority:

General Authority: Florida Statutes: 1001.64; 1001.65;

Other References:

Law Implemented: Florida Statutes: 1001.64(1)(2)(4)((8)(43)(44);
1001.65(1)(7)((1)(11)(16)(24)

Proposer: Timothy L. Beard, President

+Retroactive Approval