

6Hx19-3.10 ACADEMIC FIELD TRIPS

The purpose of this Board Rule is to establish Board policy regarding academic field trips.

The President shall ensure that procedures are formulated for the efficient planning of academic field trips and for the safety of students and College employees participating in such field trips. All academic field trips must be under the direct supervision of a member of the College's faculty, administration, or staff.

Each academic field trip must be approved in advance by the appropriate Academic Dean, Campus Provost, or the Vice President of Academic Affairs and Faculty Development/College Provost. If travel is by private auto, all state regulations, including insurance, must be adhered to by every College employee who intends to drive with students as passengers. If the College has not made travel arrangements, then students will be required to provide for their own transportation. If the field trip is out-of-district, proper leave forms must be submitted and approval obtained prior to departing on the academic field trip.

District Board of Trustees Rule 6Hx19-6.42, Travel for Athletic Teams and Student Organizations, contains the Board's policy regarding this type of travel.

Rule Adopted: 12/14/72; 8/25/75; 11/19/79; 10/19/81; 8/16/82; 1/20/86; 1/25/88; 11/13/90; 10/18/94; 5/21/96; 2/24/98; ■12/15/08; ■4/30/18

Effective Date: 12/14/72; 10/7/75; 11/19/79; 10/19/81; 8/16/82; 1/20/86; 1/25/88; 11/13/90; 10/18/94; 5/21/96; 2/24/98; ■12/15/08; ■4/30/18

Legal Authority:

General Authority: Florida Statutes: 1001.64; 1001.65

Other References:

Law Implemented: Florida Statutes: 1001.64(1)(2)(4)(8)(43)(44); 1001.65(1)(16)(24)

Proposer: Timothy L. Beard, President

■President's Cabinet/President's Administrative Leadership Team Approval – Non-Substantive/Editorial