

6Hx19-2.65 INFORMATION SECURITY

The purpose of this Board Rule is to establish Board policy concerning security of confidential personal information.

Pasco-Hernando Community College will take all steps necessary to ensure that confidential information that College personnel collect and that relates to employees or others is not disclosed to third parties, except as authorized by this Rule. For purposes of this Rule, "confidential information" shall include any information identified or defined as confidential under any applicable Federal or State statute or rule or any rule of this Board.

College personnel shall not release any such information to any third party unless the release is specifically required or authorized by Federal or State law or rule. Any information released shall be released on condition that the recipient of such information shall be bound to protect the confidentiality of the information.

College personnel shall take necessary steps, including, but not limited to, technology security to secure all such information from inadvertent release. In the event of a breach of security concerning confidential personal information, notice of such breach will be provided to all persons reasonably believed to have been effected in accordance with applicable Federal and State laws rules.

The President may establish procedures under this rule to carry out its intent.

Rule Adopted: *5/20/03; 6/10/03; 2/17/09

Effective Date: *5/20/03; +5/20/03; 2/17/09

Legal Authority:

General Authority: Florida Statutes: 1001.64; 1001.65; 119

Other References:

Law Implemented: U.S. Public Law 106-102;
Florida Statutes: 1001.64(1)(2)(4)(43)(44)(45);
1001.65(1)(16)(25); 119.071

Proposer: Katherine M. Johnson, President

*Emergency Approval

+Retroactive