

## **6Hx19-2.551 REQUIREMENTS FOR CERTIFICATION AND RE-CERTIFICATION**

The purpose of this Board Rule is to establish Board policy regarding its requirements for certification and recertification of designated personnel.

All full-time instructional personnel, all instructional supervisors at the Assistant Director level and above, and all full time employees with teaching responsibilities as indicated in their official job descriptions are required to be certified as part of their employment with Pasco-Hernando State College. Certification is awarded at the time of employment.

All certificates bear the date of July 1 of the fiscal year in which the certificate is issued and shall expire five years from the date.

Employees in the categories noted above are required to maintain current certification as a criterion for continued employment. Procedures regarding recertification are contained in Internal Management Memorandum #2-7, Guidelines for Receiving Recertification Credit. Failure to renew certification will render that person unqualified for employment with the College.

Rule Adopted: 10/17/95; 10/21/97; 02/18/02; 04/21/03; 1/15/08; ■08/18/08;  
■4/30/18

Effective Date: 10/17/95; 10/21/97; 02/18/02; 04/21/03; 1/15/08; ■08/18/08;  
■4/30/18

Legal Authority:

General Authority: Florida Statutes: 1001.64; 1001.65

Other References: Florida Administrative Code: 6A-14.041

Law Implemented: Florida Statutes: 1001.64(1)(4)(18)(43);  
1001.65(1)(3)(16)(24);

Proposer: Timothy L. Beard, President

■President's Cabinet/President's Administrative Leader Team Approval – Non-Substantive/Editorial