

## **6HX19-2.173 ELIGIBILITY FOR APPROVED HOLIDAY PAY**

The purpose of this Board Rule is to establish Board policy regarding an employee's eligibility for approved holiday pay.

A full-time or part-time employee in a regularly established position is eligible for holiday pay if the employee is in fully paid status the day before and the day after the holiday period. This status can be accomplished by an employee working their scheduled hours, being on approved temporary duty, and/or on approved sick, personal or vacation leave.

An employee who has been approved to work a reduced schedule due to documented medical reasons will receive holiday pay in proportion to the number of hours in pay status the day before the holiday. This rule does not apply to employees who are in leave without pay status or have resigned and will not return to actual work after the holiday.

Rule Adopted: 2/22/88; 10/21/97; 3/23/99; 11/18/08

Effective Date: 2/22/88; 10/21/97; 3/23/99; 11/18/08

### **Reviewed:**

**President's Administrative Leadership Team – Non-Substantive/Editorial: 6/11/18**

Legal Authority:

General Authority: Florida Statutes: 1001.64; 1001.65

Other References:

Law Implemented: Florida Statutes: 1001.64(1)(2)(4)(18)(44); 001.65(1)(3)(24)

Proposer: Timothy L. Beard, President