

## 6Hx19-1.27

## OFFICIAL COLLEGE FORMS

The purpose of this Board Rule is to establish Board policy regarding official College forms.

The Board authorizes the President to create, revise, and delete forms as required to carry out the mission of the College or for any other purpose deemed necessary. An index and electronic versions of official College forms shall be made available on the College's Intranet.

Where a policy or procedure requires the use of a form, reference to the form, by number and title, shall be contained in the Board Rule or Internal Management Memorandum.

Rule Adopted: 3/15/82; 12/16/85; 3/16/93; 3/21/95; 11/18/97; 6/15/99; 5/17/05;  
2/17/09

Effective Date: 3/15/82; 12/16/85; 3/16/93; 3/21/95; 11/18/97; 6/15/99; 5/17/05;  
2/17/09

Reviewed:

President's Administrative Leadership Team – Non- Substantive/Editorial: August 27, 2018

Legal Authority:

General Authority: Florida Statutes: 1001.64; 1001.65

Other References:

Law Implemented: Florida Statutes: 120.53(1)(a)(6);1001.64(1)(2)(4); 1001.65

Proposer: Timothy L. Beard, President