

6Hx19-1.12 DELEGATION OF RESPONSIBILITIES AND GENERAL POWERS TO THE PRESIDENT; PRESIDENTIAL AUTHORITY

The purpose of this Board Policy is to establish the delegation of responsibilities and general powers to the President. This Policy outlines the powers duties and responsibilities of the President.

Delegation of Authority

The District Board of Trustees (DBoT) delegates to the President administrative authority over the College and holds the President responsible for the efficient administration and operation of the College in accordance with Florida Statutes and State Board of Education (SBOE) rules as published in the Florida Administrative Code (FAC), and DBoT Rules. The DBoT and the President shall extend to each other the fullest cooperation, with a recognition of the responsibilities assigned to the DBoT as a policy-making body and to the President as the executive officer and corporate secretary of the DBoT and the chief administrative officer of the College. The DBoT shall devote its time to working with the President and College staff on major policy issues that affect the College. The DBoT shall not concern itself with details of the administration and implementation of its Rules and policies, which are the responsibility of the President.

The President shall exercise the following general powers:

1. Exercise general oversight of the College to determine needs and recommend improvements.
2. Advise and counsel the DBoT and recommend DBoT action.
3. Recommend and enforce DBoT Rules and Policies .
4. Recommend and enforce minimum standards for the operation of College programs and for student completion of instructional programs.
5. Perform duties and exercise responsibilities assigned by law, by the Florida Administrative Code, and by the DBoT.
6. Delegate authority necessary to ensure that laws, rules and policies are executed efficiently.

Powers and Duties

The President shall exercise all the general powers and perform all the duties and responsibilities prescribed in Florida Statutes, Chapter 1001.65, *Florida College System institutions, presidents; powers and duties*, and Florida Administrative Code 6A14.0261, *General Powers of the President*. The powers, duties, and responsibilities as enumerated in Florida Statutes and the Florida Administrative Code are incorporated herein as policy of the DBoT.

The President, or designee(s), may develop and use procedures and forms deemed necessary or beneficial to the operation of the College, provided that such procedures and forms are consistent with Florida Statutes, the Florida Administrative Code, and

DBoT Rules and Policies.

The President is authorized to sign documents, agreements, contracts, instruments of payment, and conveyances reflecting actions approved or authorized by the DBoT.

The President is also hereby authorized to enter into and sign contracts up to \$200,000 on behalf of the DBoT and to make or authorize the making of purchases exempted from bidding requirements as outlined in Fla. Admin. Code R. 6A-14.0734(2).

The President is also authorized to waive competitive solicitation requirements and make purchases, as necessary, in an emergency.

The President shall approve and submit annually to the DBoT an official year-round calendar that meets the criteria of Florida Administrative Code Rule 6A10.019, *Required Annual Calendar for Schools and Colleges*. This calendar shall also conform to regulations set forth in Florida Statutes, Rules of the DBoT, and the college accreditation agency. After adoption by the DBoT, an official copy of the calendar shall be filed with the Florida Department of Education as prescribed by Florida Administrative Code Rule 6A-10.019.

Pasco-Hernando State College will maintain accreditation with a USDOE-recognized institutional accreditor. The President shall be responsible for informing the Board concerning the accreditation status of the College.

Rule Initially Adopted: 3/30/72

Revision Dates: 8/25/75; 11/19/79; 5/20/85; 4/18/95; 9/16/97; 11/18/08; 1/20/26

Legal Authority:

General Authority: Florida Statutes: 1001.61; 1001.64; 1001.65

Other References:

Law Implemented: Florida Statutes 1001.61; 1001.64(1)(2)(4)(43); 1001.65