

## **6Hx19-1.11 CONDUCTING OFFICIAL COLLEGE BUSINESS BY THE BOARD, CITIZEN INVOLVEMENT**

Regarding an Unspecified District Board of Trustees Agenda Item (7 Calendar Days in Advance Filing to the College President Required)

The purpose of this Board Rule is to establish Board policy relating to the role of the Board in official College business, including hearings of citizens and petitions and challenges to Board action.

All official College business requiring Board approval will be conducted at Board meetings noticed and conducted in accordance with District Board of Trustees Rule 6Hx19-1.04, *Meetings of the District Board of Trustees*, and are open to the public. Interested citizens are encouraged to attend and may participate in such meetings in accordance with this Rule.

Each Board agenda shall have a section for the hearing of citizens and petitions. Citizens who have an interest in discussing matters, including proposed revisions to Board Rules or new Board Rules, with the Board should arrange with the President for a possible place on the agenda. Citizens wishing to appear before the Board of Trustees must prepare a written document or petition detailing the subject matter and what, if any, action by the Board is expected or requested. Such document will be filed with the President of the College, not less than Seven (7) calendar days prior to the scheduled meeting. The President may (1) meet with the citizen in an effort to resolve the issue, (2) determine the matter is inappropriate or immaterial and deny submission to the Board or (3) schedule the matter for the next regular meeting of the Board. In the event the President determines the matter is inappropriate or immaterial, the President shall inform the Chair who may, after reviewing the documentation, schedule the matter before the next regular meeting of the Board or affirm the President's decision. The President shall communicate the decision to the Citizen.

Any person challenging any action of the Board with respect to any matter considered at a meeting, will need to ensure that a verbatim record of the portion of the proceedings to be challenged, including the testimony and evidence upon which the challenge is to be based, is made, at that persons expense. Persons seeking to challenge any action of the Board are required to comply, in all respects, with Chapter 120 and Section 286.0105, Florida Statutes.

Public Comment by Citizens at District Board of Trustees (DBOT) Meeting Regarding Specific Agenda Items (Does not Require Seven (7) Calendar Days Submission to the College President)

The DBOT shall establish the parameters for individuals who desire to make comments on Agenda items during a DBOT meeting that is open to the public. The DBOT Chairperson or the DBOT presiding officer of the meeting shall determine the time

period during the meeting for public comments (usually 30 minutes or less, which may be modified per the discretion of the DBOT Chairperson or presiding officer of the meeting).

Each person who desires to make comments on a DBOT Agenda item must complete a comment request form and submit it to the College President prior to the start of the DBOT meeting. At the discretion of the DBOT Chairperson or presiding officer of the meeting, each person who desires to make comments will be given a three-minute period to do so, unless otherwise determined by the DBOT Chairperson to extend or decrease the allotted time. At the discretion of the DBOT Chairperson, persons within the same group with a similar stance on an Agenda item may be required to select a spokesperson to make comments on behalf of the group.

Rule Adopted: 7/11/74; 8/25/75; 11/19/79; 5/20/85; 9/16/97; ■08/09/04;  
■1/20/09; 4/21/2020

Effective Date: 7/11/74; 10/7/75; 11/19/79; 5/20/85; 9/16/97; ■08/09/04; ■1/20/09;  
4/21/2020

Legal Authority:

General Authority: Florida Statutes 1001.64; 1001.65; 120; 286

Other References:

Law Implemented: Florida Statutes: 1001.64(1)(2)(4)(43)(44);  
1001.65(1)(16)(24); 120; 286.011; FS 286.0105

Proposer: Timothy L. Beard, President

■President's Cabinet Approval – Non-Substantive/Editorial

Reviewed:

President's Administrative Leadership Team – Non-Substantive/Editorial: 7/30/18