



Excellence • Integrity • Success • Equity • Community

**DISTRICT BOARD OF TRUSTEES
ORGANIZATIONAL MEETING
TUESDAY, JULY 20, 2021 - 6:00 P.M.**

JOIN ZOOM MEETING AT [HTTPS://PHSC.ZOOM.US/J/97009473879](https://phsc.zoom.us/j/97009473879)

**MEETING ID: 970 0947 3879
OR DIAL BY YOUR LOCATION +1 646 558 8656 US**

MINUTES

1. GENERAL FUNCTIONS

1.1 Call to Order

The meeting was called to order by Chair Pearson-Adams at 6:00 p.m.

1.2 Roll Call

Roll Call was taken and indicated the following Board members present: Ms. Marilyn Pearson-Adams, Chair, Dr. Rao Musunuru, Vice Chair, Ms. Robin Schneider, Dr. Jeff Harrington, Mr. John Mitten, Dr. David Garcia, Mr. Lee Maggard, Dr. Becky Schulkowski and Student Trustee Zachary Kleisley. Dr. Timothy Beard, College President, was also present.

Absent: Mr. Al Hernandez

College administrators and staff present: Dr. Bob Bade, Dr. Stan Giannet, Mr. Brian Horn, Dr. Lisa Richardson, Mr. Darrell Clark, Mr. Tony Rivas, Ms. Melanie Waxler, Dr. Kevin O'Farrell, Dr. Amy Anderson, Dr. Ed Goolsby, Mr. Reggie Wilson, Ms. Sonia Thorn, Ms. Lucy Miller, Ms. Chiquita Henderson, Dr. Chris Bibbo, Dr. Billie Gabbard, Dr. Gerene Thompson, Ms. Becky Shanafelt, Mr. Luther Buie, Dr. Dennis Feltwell, Ms. Sandre Lyons, Ms. Nicole Miller, Ms. Patti Smith, Ms. Jennifer Porter, Ms. Gina Phillips, Mr. Adam Christiansen, Mr. Harold Hedrick, Ms. Joyce Myers, and Ms. Rhonda Dodge

College faculty present: Dr. Misty Price, Dr. Stacey Thomson, and Curtis Scaglione

1.3 Pledge of Allegiance and Moment of Silence

Dr. Beard led the DBOT members in the pledge of allegiance and moment of silence.

1.3.1 Vision Statement and Mission Statement

Dr. Musunuru read aloud the PHSC Vision Statement and Mission Statement.

1.4 Recognition of President's Guests

Dr. Beard recognized Ms. Patti Smith, College Store Manager, North Campus, who will soon retire after 43+ years of dedicated service to PHSC. Mr. Reggie Wilson, Provost, North Campus, presented her with a commemorative clock, and wished her all the best in retirement.

1.4.1 Recognition, Phi Beta Lambda (PBL) Students and Chapter Advisors, Nicole Miller, Academic Success Center Coordinator; and Curtis Scaglione, Director, Information Technology Programs

Dr. Bade introduced PBL Chapter Advisors, Nicole Miller, Academic Success Center Coordinator and Curtis Scaglione, Director, Information Technology Programs, who recognized several students that competed and placed in the recent National Phi Beta Lambda Competition.

1.5 Organizational Meeting of the Board

Chair Pearson-Adams stated that the Board would now discuss its reorganization and turned the meeting over to Dr. Beard. Dr. Beard advised that it was customary for the College President, as secretary to the Board, to preside over the annual organizational meeting. He related that these duties include the election of a Chair, a Vice Chair, and the determination of place, date, and time of the regular meetings for 2021-2022.

1.5.1 Election of Chair

Mr. Mitten moved to extend the current Chair of the District Board of Trustees, Ms. Marilyn Pearson-Adams, through December 2021. The motion was seconded by Dr. Schulkowski and unanimously approved.

1.5.2 Election of Vice Chair

Ms. Schneider stated that she would nominate Dr. Musunuru as the January 2022 – July 2023 Chair of the District Board of Trustees. The motion was seconded by Mr. Maggard and unanimously approved.

1.5.3 Approval, Proposed 2021-2022 Schedule of Dates, Time, and Campus Location of Board Meetings

Dr. Beard invited attention to the schedule of proposed dates and location of meetings based on the third Tuesday of eight months.

Ms. Schneider moved to approve the 2021-2022 District Board of Trustees schedule of meeting dates and locations. The motion was seconded by Dr. Musunuru and unanimously approved.

Dr. Beard congratulated the new officers and returned the gavel to Chair Pearson-Adams.

- 1.6 Hearing of Citizens and Petitions
Dr. Beard inquired as to whether there were any hearings of citizens and petitions participating in the Zoom meeting; there were none. Dr. Beard informed the Board that none had been brought to his attention since the last DBOT meeting.
- 1.7 Approval
- 1.7.1 Minutes, Regular Meeting, June 15, 2021
- 1.7.2 Acceptance, Hand-Out Agenda Items
- 1.7.3 Acceptance, Consent Agenda Items
Personnel 2.1-2.3; Academic Affairs 3.1-3.2; Facilities 4.1; and Financial Services 5.1-5.4
- Dr. Musunuru moved to approve Agenda Items 1.7.1-1.7.3. The motion was seconded by Dr. Schulkowski and unanimously approved.
- 1.8 Public Hearing and Adoption of Board Rules/Policies
There was no Public Hearing and Adoption of Board Rules/Policies.
- 1.9 Lodging of Board Rules/Policies
There were no Board Rules lodged at the Board meeting.
- 1.10 Trustee Functions
- 1.10.1 Press Release, Governor DeSantis Reappoints Dr. Rao Musunuru and Former Trustee Al Hernandez
Dr. Beard brought attention to the press release from Governor DeSantis announcing the reappointment of Vice Chair, Dr. Rao Musunuru and former Trustee Al Hernandez.
- 1.10.2 Trustee Items for Discussion
Dr. Beard acknowledged “the extraordinary achievements and accomplishments of gene editing in the field of cardiology, to produce a once in a lifetime injection that would reduce cholesterol levels in humans” by Dr. Kiran Musunuru, son of Vice Chair Dr. Rao Musunuru. Dr. Beard asked Vice Chair Dr. Musunuru for an explanation of his son’s work.
- 1.11 President’s Report
- 1.11.1 Presidential Briefing, July 2021
Dr. Beard provided a brief overview of the Presidential Briefing for July 2021.
- 1.11.2 Articles, “Around Hernando: PHSC President Receives High Marks On Review;” “The Future of Higher Ed;” and “Hernando County Citizens Center for Success Major Topic at 13th Biennial Community Summit”

Dr. Beard brought attention to several news articles: “Around Hernando: PHSC President Receives High Marks On Review,” published in *The Suncoast News* on June 24; “The Future of Higher Ed,” published in *Invest: Tampa Bay*; and “Hernando County Citizens Center for Success Major Topic at 13th Biennial Community Summit,” published in the *Hernando Sun* on June 27.

- 1.12 Legislative Update
Dr. Beard provided a verbal update on the current legislative activities in Tallahassee.
- 1.13 Communications
There were no Communications items presented at the Board meeting.

APPROVAL/RATIFICATION ITEMS

2. PERSONNEL

There were no Personnel items presented at the Board meeting.

3. ACADEMIC AFFAIRS

- 3.3 Catalog/Program Change
Dr. Giannet briefly discussed the proposed catalog/program change. The Board members were informed that these corrections, additions and/or changes have been submitted and approved by the College’s Council on Academic Affairs. Dr. Giannet stated that the change pertains to College Credit Certificate, Internet of Things Applications, NEW PROGRAM, effective 2022-22.
- 3.4 Proposed Fee Changes
Dr. Giannet brought attention to the listing of new proposed fee recommendations. He informed the Board that the College must publicly notice and notify all enrolled students of tuition or fee increase proposals at least 28 days prior to Board consideration as required by Florida Statute.
- 3.5 First Amendment to Affiliation Agreement (Pasco Fire Training)
Dr. Giannet reviewed the First Amendment to Affiliation Agreement (Pasco Fire Training). He stated this amendment permits students who complete training at the Pasco County Fire Rescue Amador J. Gonzalo Training Center to earn course credit and articulate into the College’s Associate in Science in Fire Science Technology program.
- 3.6 Interlocal Mutual Agreement and Cost Sharing Agreement with the School Board of Hernando County
Dr. Giannet invited attention to the Interlocal Mutual Agreement and Cost Sharing Agreement with the School Board of Hernando County that will allow for collaboration on the Pathways to Students’ Success and Engagement Academy.

Dr. Musunuru moved approve Agenda Items 3.3-3.6. The motion was seconded by Mr. Mitten and unanimously approved.

4. FACILITIES

4.2 Musco Lighting For Baseball Field

Mr. Rivas informed the Board that as a result of a \$480,000 donation by Withlacoochee River Electric Cooperative, Inc. (WREC), PHSC is seeking approval to “piggyback” with Clay County, FL based on a previous Musco Lighting Request for Proposal (RFP) to provide lighting for the West Campus baseball field.

Dr. Musunuru moved to approve Musco Lighting For Baseball Field. The motion was seconded by Mr. Maggard and unanimously approved.

5. FINANCIAL SERVICES

5.5 2020-2021 Budget Amendment Approval Request Fund 2, Current Restricted; 2021-2022 Fund 2, Current Restricted; and Fund 7, Unexpended Plant Fund

Mr. Horn reviewed the Fiscal Year end 2020-2021 Fund 2, Current Restricted, and 2021-2022 Fund 2, Current Restricted, and Fund 7, Unexpended Plant Fund Budget Amendment Approval Request with Board members.

Dr. Musunuru moved to approve 2020-2021 Budget Amendment Approval Request Fund 2, Current Restricted; 2021-2022 Fund 2, Current Restricted; and Fund 7, Unexpended Plant Fund. The motion was seconded by Dr. Schulkowski and unanimously approved.

5.6 Self Certification to Increase Federal Bidding Level

Mr. Horn reviewed the Self Certification to Increase Federal Bidding Level proposal that will increase the micro-purchase threshold to \$20,000 when using federal funds for purchasing for Fiscal Year 2021-2022.

Dr. Musunuru moved to approve the Self Certification to Increase Federal Bidding Level. The motion was seconded by Dr. Schulkowski and unanimously approved.

6. STUDENT AFFAIRS & ENROLLMENT MANAGEMENT

There were no Student Affairs & Enrollment Management items presented for approval at the Board meeting.

7. ALUMNI & COLLEGE RELATIONS/ FOUNDATION

There were no Alumni & College Relations/Foundation items presented at the Board meeting.

INFORMATION ITEMS

ACADEMIC AFFAIRS

3.7 Letter of Notification, Kevin W. Sightler, Ph.D., Director of Substantive Change, Southern Association of Colleges and Schools Commission On Colleges

(SACSCOC)

FINANCIAL SERVICES

5.7 Monthly Budget Summary

STUDENT AFFAIRS & ENROLLMENT MANAGEMENT

6.1 2021-2022 Term II (Fall) Enrollment Summary (Verbal Report)

ANY INFORMATION ITEMS REQUESTED BY THE BOARD WERE REVIEWED AND DISCUSSED.

8. SCHEDULE OF MEETINGS – Public Notice is Hereby Given of the Following Meetings and Activities for Trustees and College President

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| September 9 | IPAC (Instructional Performing Arts Center) Fundraiser Event, Wesley Chapel, 5:30 p.m. |
| November 2 | PHSC vs. Trinity Basketball Season Opener, West Campus Gymnasium, Dedication of the Rao Musunuru, M.D. Cardio Center, and the Dr. Timothy L. Beard Physical Fitness Room During Half-Time, Game Start 7:00 p.m., Half-Time Approximately 7:45 p.m. |
| November 7 | PHSC Run with the Bobcats 5k, West Campus, Ribbon Cutting/Dedication of the Mrs. Prameela Musunuru Health and Wellness Trail, 8:00 a.m. |

2022

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| February 5 | Family Fun Stroll/Health Fair, West Campus, "Stop the Talk & Walk the Walk," 9:00 a.m. |
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9. ADJOURNMENT

There being no further business, Chair Pearson-Adams declared the meeting adjourned at 7:14 p.m.


MARILYN PEARSON-ADAMS, CHAIR

ATTEST:


DR. TIMOTHY BEARD, SECRETARY