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**DISTRICT BOARD OF TRUSTEES
HYBRID/ZOOM REGULAR MEETING**

**FACILITATED FROM THE IPAC
(INSTRUCTIONAL PERFORMING ARTS CENTER)**

TUESDAY, May 18, 2021 - 6:00 P.M.

MINUTES

1. GENERAL FUNCTIONS

1.1 Call to Order

The meeting was called to order by Chair Pearson-Adams at 6:00 p.m.

1.2 Roll Call

Roll Call was taken and indicated the following Board members present: Ms. Marilyn Pearson-Adams, Chair, Dr. Rao Musunuru, Vice Chair, Mr. John Mitten, Dr. David Garcia, Dr. Becky Schulkowski and Student Trustee Zachary Kleisley. Dr. Timothy Beard, College President, Mr. Brian Koji, Esq., Allen Norton & Blue, P.A., and Mr. Shawn Foster, Government Relations Consultant, were also present.

Absent: Ms. Robin Schneider, Dr. Jeff Harrington, and Mr. Lee Maggard

College administrators and staff present: Dr. Bob Bade, Dr. Stan Giannet, Dr. Melissa Harts, Mr. Brian Horn, Dr. Lisa Richardson, Mr. Imani Asukile, Mr. Darrell Clark, Mr. Tony Rivas, Ms. Melanie Waxler, Dr. Kevin O'Farrell, Dr. Amy Anderson, Dr. Ed Goolsby, Mr. Reggie Wilson, Ms. Sonia Thorn, Ms. Chiquita Henderson, Dr. Billie Gabbard, Dr. Marcia Austin, Dr. Gerene Thompson, Ms. Jan Scott, Ms. Carla Rossiter-Smith, Ms. Becky Shanafelt, Mr. Luther Buie, Dr. Lauren Murray, Ms. Natalie Epo, Mr. Dennis Feltwell, Ms. John Fey, Mr. David McCain, Ms. Laura Raposa, Mr. Harold Hedrick, Mr. Matthew Neadly, Ms. Joyce Myers, and Ms. Rhonda Dodge

College faculty present: Dr. Misty Price, Dr. Stacey Thomson and Ms. Caitlin Gille

- 1.3 Pledge of Allegiance and Moment of Silence
 Dr. Beard led in the pledge of allegiance, followed by a moment of silence. He expressed condolences to Dr. Garcia whose mother recently passed away.
- 1.3.1 Vision Statement and Mission Statement
 Chair Pearson-Adams declared a point of privilege and moved Agenda Item 1.7.1 6Hx19-1.16 College Vision Statement and Mission Statement up for approval under Agenda Item 1.3.1 Vision Statement and Mission Statement.
- Dr. Musunuru moved to approve Agenda Item 1.7.1 6Hx19-1.16 College Vision Statement and Mission Statement. The motion was seconded by Mr. Mitten and unanimously approved.
- Zachary Kleisley read aloud the newly revised PHSC Vision Statement and Mission Statement.
- 1.4 Recognition of President's Guests
 There were no guests present for recognition by the President and District Board of Trustees.
- 1.5 Hearing of Citizens and Petitions
 Dr. Beard inquired as to whether there were any hearings of citizens and petitions participating in the Zoom meeting; there were none. Dr. Beard informed the Board that none had been brought to his attention since the last DBOT meeting.
- 1.6 Approval
- 1.6.1 Minutes, Regular Meeting, April 20, 2021
- 1.6.2 Acceptance, Hand-Out Agenda Items
- 1.6.3 Acceptance, Consent Agenda Items
Personnel 2.1-2.3; Academic Affairs 3.1 & 3.2; Facilities 4.1-4.3,
Financial Services 5.1-5.3
- Dr. Musunuru, Vice Chair, moved to approve Agenda Items 1.6.1 - 1.6.3. The motion was seconded by Mr. Mitten and unanimously approved.
- 1.7 Public Hearing and Adoption of Board Rules/Policies
- 1.7.1 6Hx19-1.16 College Vision Statement and Mission Statement
- 1.7.2 6Hx19-3.14 Grading System
- 1.7.3 6Hx19-6.09 Standards of Academic Progress
- Dr. Beard informed the Board that these Board Rules were lodged at the April 20 Board meeting and he would answer any questions. He stated

that the Board Rules had been duly advertised and no concerns have been brought to his attention.

Dr. Musunuru, Vice Chair moved to approve Board Rule 6Hx19-3.14 Grading System. The motion was seconded by Mr. Mitten and unanimously approved.

Dr. Musunuru, Vice Chair, moved to approve Board Rule 6Hx19-6.09 Standards of Academic Progress. After discussion to remove duplicate language in the Board Rule, the amendment to the motion was seconded by Dr. Schulkowski and unanimously approved.

1.8 Lodging of Board Rules/Policies

There were no Board Rules lodged at the Board meeting.

1.9 Trustee Functions

1.9.1 Approval, PHSC 2020-2021 Board Self Evaluation

Dr. Beard brought attention to the annual Board Self Evaluation. He advised, if the Board approved the evaluation, each Trustee to complete the form, scan and/or fax, and return to Rhonda Dodge no later than June 3 so the results can be included in the June Board packet.

Dr. Musunuru, Vice Chair, moved to approve PHSC 2020-2021 Board Self Evaluation. The motion was seconded by Dr. Schulkowski and unanimously approved.

1.9.2 Report, Safety and Security Update for the District Board of Trustees of Pasco-Hernando State College

Mr. McCain, Director of College Safety and Security, provided a brief update of College safety policies, procedures, manuals and plans.

1.9.3 News Article, "PHSC Grads Celebrate 'Car-mencement' Ceremony," *The Suncoast News*, May 6

Dr. Beard brought attention to the news article titled "PHSC Grads Celebrate 'Car-mencement' Ceremony," published in *The Suncoast News* on May 6.

1.9.4 Trustee Items for Discussion

- Dr. Musunuru mentioned our PHSC upcoming 50th Anniversary. He informed Board members of a fundraising event that will take place at the new IPAC (Instructional Performing Arts Center) on September 9. Dr. Musunuru stated there will be a variety program featuring students, and recognition of the Weatherford Theater. Invitations will be sent with an RSVP and minimum donation of \$500. He further informed Board members he will graciously match any donation by a Trustee.

- Dr. Musunuru informed Trustees to stay tuned for a future fundraising walkathon event involving PHSC and the community on the Mrs. Prameela Musunuru Health and Wellness Trail located on the West Campus.

1.10.1 President's Report

1.10.1 Information, Presidential Briefing, May 2021

Dr. Beard provided a brief overview of the Presidential Briefing for May 2021.

1.10.2 News Article, "Pasco State College to Unveil State-of-Art Performing Arts Center," posted April 29

Dr. Beard noted the news article titled "Pasco State College to Unveil State-of-Art Performing Arts Center," posted April 29.

1.10.3 Presentation, PHSC Media Update

Ms. Waxler presented a PHSC Media Update featuring several recent College events that received media attention.

1.11 Legislative Update

Mr. Foster, Government Relations Consultant, provided an update of the current legislative activities in Tallahassee, specifically Florida College System budget topics.

1.12 Communications

1.12.1 News Article, "Demand Is Growing For Social Services Professionals," published in *The Laker Lutz News*, April 27, Featuring Dr. Eddie Williams, Assistant Professor/Program Director, Human Services

Dr. Beard brought attention to a news article titled, "Demand Is Growing For Social Services Professionals," featuring Dr. Eddie Williams, PHSC Assistant Professor/Program Director, Human Services, and published in *The Laker Lutz News* on April 27.

APPROVAL/RATIFICATION ITEMS

2. PERSONNEL

There were no Personnel items presented at the Board meeting.

3. ACADEMIC AFFAIRS

3.3 Catalog/Program Changes

Dr. Giannet briefly discussed the proposed catalog/program changes. The Board members were informed that these corrections, additions and/or changes have been submitted and approved by the College's Council on Academic Affairs. Dr. Giannet stated that the changes include: Bachelor of Applied Science/Bachelor of Applied Science in Supervision and Management; Associate in Arts/General Education Requirements; Associate in Science/Social

and Human Services; Engineering Technology; Business Administration AS to BS; Digital Media/Multimedia Technology; Internet Services Technology; Cyber and Information Security; Network Systems Technology; Office Administration; College Credit Certificate/Automation; Mechatronics; Network Security; Digital Media/Multimedia Production Certificate; Digital Media/Multimedia Web Production/Graphic Designer; Network Infrastructure; Accounting Technology Management; Accounting Technology Operations; Business Development and Entrepreneurship; Marketing Operations; Office Management; Career Certificate/Correctional Officer Basic Recruit Training; Corrections Basic Recruit Training for Special Operations Forces Recruits; Crossover from Correctional Officer to Law Enforcement Officer; Auxiliary Law Enforcement Officer; Florida Law Enforcement Academy; Law Enforcement Basic Training for Special Operations Forces Recruits; Crossover from Correctional Probation Officer to Law Enforcement Officer, all changes effective 2022-1

Mr. Mitten moved to approve Catalog/Program Changes. The motion was seconded by Dr. Schulkowski and unanimously approved.

3.4 Proposed Fee Changes and 2021 Sport Camps

Dr. Giannet brought attention to the listing of new proposed fee recommendations. He informed the Board that the College must publicly notice and notify all enrolled students of tuition or fee increase proposals at least 28 days prior to Board consideration as required by Florida Statute. Dr. Bade noted the fees for 2021 PHSC Sport Camps.

Dr. Musunuru, Vice Chair, moved to approve Proposed Fee Changes and 2021 Sport Camps. The motion was seconded by Dr. Schulkowski and unanimously approved.

3.5 Ratification, Memorandum of Understanding (MOU) for 2021-2022 Department Chairs and Program Directors

Mr. Koji provided a brief overview of the Memorandum of Understanding (MOU) negotiated between the College and the Union representing the full-time faculty (United Faculty of Florida).

Dr. Schulkowski moved to ratify Memorandum of Understanding (MOU) for 2021-2022 Department Chairs and Program Directors. The motion was seconded by Mr. Mitten and unanimously approved.

4. FACILITIES

There were no Facilities items presented at the Board meeting.

5. FINANCIAL SERVICES

5.4 2020-2021 Budget Amendment Approval Requests, Fund 2, Current Restricted

Mr. Horn reviewed the Fiscal Year end 2020-2021 Fund 2, Current Restricted Budget Amendment Approval Request with Board members.

Dr. Musunuru, Vice Chair, moved to approve Budget Amendment Approval Request 2020-2021 Fund 2, Current Restricted. The motion was seconded by Dr. Schulkowski and unanimously approved.

6. STUDENT AFFAIRS & ENROLLMENT MANAGEMENT

There were no Student Affairs & Enrollment Management items presented for approval at the Board meeting.

7. ALUMNI & COLLEGE RELATIONS/FOUNDATION

7.1 Ratification, Naming Rights, Mrs. Prameela Musunuru Health and Wellness Trail
Dr. Richardson informed the Trustees that Dr. Musunuru made a recent donation of \$100,000 to the PHSC Foundation. She stated that given the substantial amount of the donation and his years of service to PHSC, it is recommended that the Health and Wellness at the West Campus be named the Mrs. Prameela Musunuru Health and Wellness Trail.

Mr. Mitten moved to ratify Naming Rights, Mrs. Prameela Musunuru Health and Wellness Trail. The motion was seconded by Dr. Schulkowski and unanimously approved.

INFORMATION ITEMS

ACADEMIC AFFAIRS

3.6 Bridge To Success, The College Readiness Experience, State of the QEP (Quality Enhancement Plan)

FACILITIES

FINANCIAL SERVICES

5.5 Monthly Budget Summary

5.6 Furniture Donation

The Furniture Donation agenda item was pulled and will return for informational purposes at a later date.

5.7 Presentation, 2021-2022 College Budget Workshop

STUDENT AFFAIRS & ENROLLMENT MANAGEMENT

6.1 2020-2021 PHSC Term III (Summer) Enrollment Verbal Report

ANY INFORMATION ITEMS REQUESTED BY THE BOARD WERE REVIEWED AND DISCUSSED.


ALUMNI & COLLEGE RELATIONS/FOUNDATION

8. **SCHEDULE OF MEETINGS – Public Notice is Hereby Given of the Following Meetings and Activities for Trustees and College President**

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| June 15 | District Board of Trustees Meeting, 6:00 p.m., North Campus, Brooksville, Library/McKethan Room |
| July 20 | District Board of Trustees Meeting, 6:00 p.m., West Campus, New Port Richey, Conference Center, R-151 |
| September 9 | IPAC (Instructional Performing Arts Center) Fundraiser Event |
| October 13-16 | ACCT (Association of Community College Trustees) Leadership Congress, San Diego, CA |

8. **ADJOURNMENT**

There being no further business, Chair Pearson-Adams declared the meeting adjourned at 7:55 p.m.


MARILYN PEARSON-ADAMS, CHAIR

ATTEST:


DR. TIMOTHY BEARD, SECRETARY