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**DISTRICT BOARD OF TRUSTEES
REGULAR MEETING
TUESDAY, FEBRUARY 16, 2021 - 6:00 P.M.**

JOIN ZOOM MEETING AT [HTTPS://PHSC.ZOOM.US/J/95620692159](https://phsc.zoom.us/j/95620692159)

**MEETING ID: 956 2069 2159
OR DIAL BY YOUR LOCATION +1 646 558 8656 US**

MINUTES

1. GENERAL FUNCTIONS

1.1 Call to Order

The meeting was called to order by Chair Pearson-Adams at 6:00 p.m.

1.2 Roll Call

Roll Call was taken and indicated the following Board members present: Ms. Marilyn Pearson-Adams, Chair, Dr. Rao Musunuru, Vice Chair, Ms. Robin Schneider, Mr. John Mitten, Mr. Ray Gadd, Dr. David Garcia, Mr. Lee Maggard and Student Trustee Zachary Kleisley. Dr. Timothy Beard, College President, Mr. Brian Koji, Esq., Allen Norton & Blue, P.A., Ms. Deborah Hogan, Esq., The Hogan Law Firm, and Mr. Sam Wagoner, Government Relations Consultant, were also present.

College administrators and staff present: Dr. Bob Bade, Dr. Stan Giannet, Dr. Melissa Harts, Mr. Brian Horn, Dr. Lisa Richardson, Mr. Imani Asukile, Mr. Darrell Clark, Mr. Tony Rivas, Ms. Melanie Waxler, Dr. Kevin O'Farrell, Dr. Amy Anderson, Dr. Ed Goolsby, Mr. Reggie Wilson, Ms. Sonia Thorn, Ms. Chiquita Henderson, Dr. Billie Gabbard, Dr. Marcia Austin, Dr. Gerene Thompson, Ms. Jan Scott, Ms. Lucy Miller, Ms. Becky Shanafelt, Dr. Chris Bibbo, Mr. David McCain, Mr. Dennis Feltwell, Mr. John Fey, Ms. Linda Santella, Mr. Harold Hedrick, Mr. Adam Christiansen, Ms. Joyce Myers, and Ms. Rhonda Dodge

College faculty present: Dr. Jessica LaBossiere and Mr. Kelvin Faison

College students present: Mr. Charlie West

Guests present: The Honorable Amber Mariano, Florida House of Representatives, and Jim Brigadier, Chief Revenue Officer, Anthology

1.3 Pledge of Allegiance and Moment of Silence

Dr. Beard led the DBOT members in a moment of silence.

1.3.1 Vision Statement and Mission Statement

Trustee Mitten read aloud the PHSC Vision Statement and Mission Statement.

1.4 Recognition of President's Guests

1.4.1 PHSC Alumna Brittany Dorn Assisted Chuck and Karen Stone in the Aftermath of a Motorcycle Trike Accident

This agenda item has been moved to the April 20 DBOT meeting agenda.

1.4.2 Kelvin Faison, Assistant Professor, Psychology, Published Author of 15 Links to Consciousness: "Nobody Cares"

Dr. Beard recognized Kelvin Faison, Assistant Professor, Psychology, and published author of *15 Links to Consciousness: "Nobody Cares."*

1.4.3 CampusNexus Human Resources/Payroll Implementation Team, One Team One College One System

Dr. Harts recognized several individuals of the CampusNexus Human Resources/Payroll Implementation Team, One Team One College One System, for their expertise and involvement in the application of the College's new ERP (Enterprise Resource Planning) system.

1.4.4 The Honorable Amber Mariano, Florida House of Representatives

Dr. Beard introduced the Honorable Amber Mariano, Florida House of Representatives, who provided a brief overview of the current legislative activities in Tallahassee.

1.5 Hearing of Citizens and Petitions

Dr. Beard inquired as to whether there were any hearings of citizens and petitions participating in the Zoom meeting; there were none. Dr. Beard informed the Board that none had been brought to his attention since the last DBOT meeting.

1.6 Approval

1.6.1 Minutes, Regular Meeting, January 19, 2021

Mr. Mitten moved to approve Minutes, Regular Meeting, January 19, 2021. The motion was seconded by Dr. Musunuru and unanimously approved.

1.6.2 Acceptance, Hand-Out Agenda Items

1.6.3 Acceptance, Consent Agenda Items
Personnel 2.1-2.5; Academic Affairs 3.1 & 3.2; Financial Services 5.1-5.3

Dr. Musunuru moved to approve Agenda Items 1.6.2 & 1.6.3. The motion was seconded by Ms. Schneider and unanimously approved.

1.7 Public Hearing and Adoption of Board Rules/Policies

There was no Public Hearing and adoption of Board Rules/Policies at the DBOT meeting.

1.8 Lodging of Board Rules/Policies

There were no Board Rules/Policies lodged at the DBOT meeting.

1.9 Trustee Functions

1.9.1 Approval, Naming Opportunities for the IPAC (Instructional Performing Arts Center)

Dr. Musunuru moved to approve the naming of the IPAC (Instructional Performing Arts Center) for Speaker Will Weatherford. The motion was seconded by Mr. Mitten for discussion purposes.

After extensive discussion by Mr. Gadd, Dr. Musunuru and Mr. Mitten, Dr. Musunuru moved to amend the motion of the naming opportunity to the Will Weatherford Theatre as an alternative to the IPAC to recognize Mr. Weatherford for his efforts on behalf of PHSC. The amended motion was seconded by Mr. Mitten.

Chair Pearson-Adams called for a vote on the amendment to the motion. The vote was unanimously approved, and discussion resumed. Chair Pearson-Adams declared the motion as amended to name the theatre in honor of Will Weatherford in lieu of the IPAC. The amended motion was unanimously approved.

1.9.2 “Dr. Rao Musunuru Day” Letters of Appreciation and CEO Message; and Guest Column Written By Dr. Musunuru, “Vaccines Protect You and Those Around You”

Dr. Beard brought attention to several letters of appreciation and a CEO Message regarding “Dr. Rao Musunuru Day,” and a guest column written by Dr. Musunuru entitled “Vaccines Protect You and Those Around You” published in the Tampa Bay Times on February 6, 2013.

1.9.3 Safety and Security Report/Update for the District Board of Trustees of Pasco-Hernando State College

Mr. McCain provided a brief overview of the Safety and Security Report/Update concerning safety policies, procedures, manuals and plans.

- 1.9.4 Pasco Economic Development Council Annual Report, Fiscal Year 2019-2020
Dr. Beard noted the Pasco Economic Development Council Annual Report, Fiscal Year 2019-2020.
- 1.9.5 Trustee Items for Discussion
There were no Trustee Items for Discussion presented at the Board meeting.
- 1.10.1 President's Report
 - 1.10.1 Information, Presidential Briefing, February 2021
Dr. Beard provided a brief overview of the Presidential Briefing for February 2021.
 - 1.10.2 Proposed Timeline for Annual President's Evaluation
Mr. Koji reviewed the proposed Timeline for Annual President's Evaluation with Board members. He informed the Board that he would be sending them last year's Annual Evaluation form for the President. He asked Board members to please send back to Mr. Koji by March 26 with any modifications.
 - 1.10.3 Articles, "6 Ways We Are Celebrating #NatlEshipWeek," National Association of Community College Entrepreneurship and "Renowned Educator Discusses Racial Equality," *Laker Lutz News*
Dr. Beard brought attention to several articles entitled "6 Ways We Are Celebrating #NatlEshipWeek," National Association of Community College Entrepreneurship" and "Renowned Educator Discusses Racial Equality" published in the *Laker Lutz News*.
- 1.11 Legislative Update
The Honorable Amber Mariano, Florida House of Representatives, previously provided a brief overview of the current legislative activities in Tallahassee under Agenda Item 1.4.4.
- 1.12 Communications
There were no Communications items presented at the Board meeting.

APPROVAL/RATIFICATION ITEMS

2. PERSONNEL

There were no Personnel items presented at the Board meeting.

3. ACADEMIC AFFAIRS

3.3 Catalog/Program Changes

Dr. Giannet briefly discussed the proposed catalog/program changes. The Board members were informed that these corrections, additions and/or changes have been submitted and approved by the College's Council on Academic Affairs. Dr. Giannet stated that the changes include: Associate in Science; Social and Human Services, change effective 2022-1; Social and Human Services; Marketing Management; and Office Administration, effective 2021-3. Technical Credit Certificate; Practical Nursing, and Firefighter/Emergency Medical Technician-Combined, effective 2021-3. Institutional Credit Certificate; EPI, effective 2021-2.

3.4 Affiliation Agreement with University of Central Florida College of Nursing

Dr. Giannet reviewed the affiliation agreement with the University of Central Florida College of Nursing and PHSC that will focus on the development of faculty/student preceptor relationships.

3.5 2021-2022 Academic Calendar

Dr. Giannet invited attention to the proposed 2021-2022 College Academic Calendar. He advised that significant dates for the proposed academic calendar such as the starting and ending dates for each academic term, course drop periods, course withdrawal deadlines, and winter break are comparable to dates in the 2020-2021 academic calendar. New to the academic calendar is an additional fall term, Winter Intercession.

Mr. Mitten moved to approve Agenda Items 3.3-3.5. The motion was seconded by Ms. Schneider and unanimously approved.

4. FACILITIES

There were no Facilities items presented at the Board meeting.

5. FINANCIAL SERVICES

5.4 2020-2021 Budget Amendment Approval Requests, Fund 2, Current Restricted and Fund 5, Scholarships

Mr. Horn reviewed the Fiscal Year end 2020-2021 Fund 2, Current Restricted and Fund 5, Scholarships Budget Amendment Approval Requests with Board members.

Mr. Hernandez moved to approve the 2020-2021 Budget Amendment Approval Requests, Fund 2, Current Restricted and Fund 5, Scholarships. The motion was seconded by Ms. Schneider and unanimously approved.

5.5 Acceptance, State of Florida Financial Audit, Fiscal Year Ended June 30, 2020

Mr. Horn invited attention to the State of Florida Financial Audit for the fiscal year ended June 30, 2020. He stated that the audit revealed PHSC's financial statements were presented fairly and disclosed no instances of noncompliance or recommendations, in accordance with prescribed financial reporting

standards.

Mr. Maggard moved to accept the State of Florida Financial Audit, Fiscal Year Ended June 30, 2020. The motion was seconded by Mr. Hernandez and unanimously approved.

5.6 Student Verification Tool

Dr. Harts reviewed the Student Verification Tool, an optional module provided by Anthology to automate workflows and improve communications to ensure timely and accurate financial aid processing. Dr. Harts informed the Board the addition of the module will require an annual increase of \$45,000 in the ERP contract over the remainder of the five-year contract.

Mr. Mitten moved to approve the Student Verification Tool. The motion was seconded by Ms. Schneider and unanimously approved.

6. STUDENT AFFAIRS & ENROLLMENT MANAGEMENT

6.1 Ratification, Center of Excellence 2nd Quarterly Performance and Fiscal Report, October-December 2020

Mr. Asukile presented the Center of Excellence, 2nd Quarterly Performance and Fiscal Report. He noted that 48 unduplicated students and 144 duplicated students were served during the reporting period of October-December 2020.

Mr. Hernandez moved to ratify Center of Excellence 2nd Quarterly Performance and Fiscal Report, October-December 2020. The motion was seconded by Ms. Schneider and unanimously approved.

7. ALUMNI & COLLEGE RELATIONS/FOUNDATION

7.1 2021 Distinguished Alumni of the Year Award

Dr. Richardson advised the Board that the Alumni Relations Committee reviewed nominations for the 2021 Distinguished Alumni Award and voted to recommend Thomas Giella, Jr., a 2006 graduate of PHSC.

Mr. Hernandez moved to approve the 2021 Distinguished Alumni of the Year Award. The motion was seconded by Dr. Harrington and unanimously approved.

INFORMATION ITEMS

ACADEMIC AFFAIRS

FACILITIES

4.1 Update, Health and Wellness Trail

FINANCIAL SERVICES

5.7 Monthly Budget Summary

STUDENT AFFAIRS & ENROLLMENT MANAGEMENT

6.2 Flyer, Emancipation Day in Florida and the Role of Blacks in Establishing Pasco County

6.3 PHSC Linking in Faith and Education (LIFE), Spirit, and Wellness Support and Resource Summit: Equity and Advancement of Minority Males in America

6.4 2020-2021 PHSC Term II (Spring) Enrollment Verbal Report

ALUMNI & COLLEGE RELATIONS/FOUNDATION

7.2 PHSC Foundation Campaign Timeline

ALL INFORMATION ITEMS REQUESTED BY THE BOARD WERE REVIEWED AND DISCUSSED.


8. SCHEDULE OF MEETINGS – Public Notice is Hereby Given of the Following Meetings and Activities for Trustees and College President

TBD	IPAC (Instructional Performing Arts Center) Grand Opening
March 1-5	Spring Break/College Closed
April 20	District Board of Trustees Meeting, 6:00 p.m., West Campus, New Port Richey, Conference Center, R-151
May 5	Virtual Spring Commencement Ceremony, 4:00 p.m.
May 18	District Board of Trustees Meeting, 6:00 p.m., Spring Hill Campus, Boardroom, A-211
June 15	District Board of Trustees Meeting, 6:00 p.m., North Campus, Brooksville, Library/McKethan Room
July 20	District Board of Trustees Meeting, 6:00 p.m., West Campus, New Port Richey, Conference Center, R-151

8. **ADJOURNMENT**

There being no further business, Chair Pearson-Adams declared the meeting adjourned at 7:31 p.m.

*Consent Item


MARILYN PEARSON-ADAMS, CHAIR

ATTEST:



DR. TIMOTHY BEARD, SECRETARY