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**DISTRICT BOARD OF TRUSTEES
REGULAR MEETING
TUESDAY, JANUARY 19, 2021 - 6:00 P.M.**

JOIN ZOOM MEETING AT [HTTPS://PHSC.ZOOM.US/J/99670389493](https://phsc.zoom.us/j/99670389493)

**MEETING ID: 996 7038 9493
OR DIAL BY YOUR LOCATION +1 646 558 8656 US**

DRAFT MINUTES

1. GENERAL FUNCTIONS

1.1 Call to Order

The meeting was called to order by Chair Pearson-Adams at 6:00 p.m.

1.2 Roll Call

Roll Call was taken and indicated the following Board members present: Ms. Marilyn Pearson-Adams, Chair, Dr. Rao Musunuru, Vice Chair, Ms. Robin Schneider, Mr. John Mitten, Mr. Ray Gadd, Dr. David Garcia, Mr. Lee Maggard and Student Trustee Zachary Kleisley. Dr. Timothy Beard, College President, Mr. Brian Koji, Esq., Allen Norton & Blue, P.A., Ms. Jennifer Rey, Esq., The Hogan Law Firm, Mr. Shawn Foster and Mr. Sam Wagoner, Government Relations Consultants, were also present.

Absent: Dr. Jeff Harrington and Mr. Al Hernandez

College administrators and staff present: Dr. Bob Bade, Dr. Stan Giannet, Dr. Melissa Harts, Mr. Brian Horn, Dr. Lisa Richardson, Mr. Imani Asukile, Mr. Darrell Clark, Mr. Tony Rivas, Ms. Melanie Waxler, Dr. Kevin O'Farrell, Dr. Amy Anderson, Dr. Ed Goolsby, Mr. Reggie Wilson, Ms. Sonia Thorn, Ms. Chiquita Henderson, Dr. Billie Gabbard, Dr. Marcia Austin, Dr. Gerene Thompson, Ms. Lucy Miller, Dr. Chris Bibbo, Mr. Dennis Feltwell, Ms. Carla Rossiter-Smith, Mr. Ahmy Arca, Mr. Luther Buie, Mr. John Fey, Mr. Harold Hedrick, Mr. Christopher Vincent, Ms. Joyce Myers, and Ms. Rhonda Dodge

College students present: Ms. Gretchen Samter

- 1.3 Pledge of Allegiance and Moment of Silence
Dr. Beard led the DBOT members in a moment of silence.
- 1.3.1 Vision Statement and Mission Statement
Trustee Mitten read aloud the PHSC Vision Statement and Mission Statement.
- 1.4 Welcome to Guests
Dr. Beard introduced Jennifer Rey, Esq., Managing Partner of The Hogan Law Firm. He informed Board members that Ms. Rey will provide legal assistance for the College along with Brian Koji, Esq, Allen Norton & Blue, P.A.
- 1.4.1 Dr. Kevin O'Farrell, Provost, Porter Campus at Wiregrass Ranch, Recipient of the Excellence in Inclusivity Award Presented by the North Tampa Bay Chamber of Commerce
Dr. Beard recognized Dr. Kevin O'Farrell, Provost, Porter Campus at Wiregrass Ranch, recipient of the Excellence in Inclusivity Award presented by the North Tampa Bay Chamber of Commerce.
- 1.4.2 PHSC Alumna Brittany Dorn Assisted Chuck and Karen Stone in the Aftermath of a Motorcycle Trike Accident
This agenda item has been moved to the February 16 DBOT meeting agenda.
- 1.5 Hearing of Citizens and Petitions
Dr. Beard inquired as to whether there were any hearings of citizens and petitions participating in the Zoom meeting; there were none. Dr. Beard informed the Board that none had been brought to his attention since the last DBOT meeting.
- 1.6 Approval
- 1.6.1 Minutes, Regular Meeting, November 17, 2020
- 1.6.2 Acceptance, Hand-Out Agenda Items
- 1.6.3 Acceptance, Consent Agenda Items
Personnel 2.1-2.4; Academic Affairs 3.1 & 3.2; Facilities 4.1-4.7;
Financial Services 5.1-5.3
- Dr. Garcia moved to approve Agenda Items 1.6.1-1.6.3. The motion was seconded by Dr. Musunuru and unanimously approved.
- 1.7 Public Hearing and Adoption of Board Rules/Policies
- 1.7.1 6Hx19-3.23 Academic Honors
- 1.7.2 6Hx19-4.10 Construction Contracts and Payments

1.7.3 6Hx19-4.12 Official Hours of College Operation and Unauthorized Trespass

Dr. Beard informed the Board that these Board Rules were lodged at the November 17 Board meeting and he would answer any questions. He stated that the Board Rules had been duly advertised and no concerns have been brought to his attention.

Dr. Musunuru moved to approve Agenda Items 1.7.1 – 1.7.3. The motion was seconded by Ms. Schneider and unanimously approved.

1.8 Lodging of Board Rules/Policies

There were no Board Rules/Policies lodged at the DBOT meeting.

1.9 Trustee Functions

1.9.1 Trustee Items for Discussion

Trustee Gadd advised the Board that he has received numerous concerned correspondence and phone calls regarding the PHSC dental program and the possibility of no longer offering the program. Dr. Beard assured Board members that enrollment patterns and cost analysis of the dental program will continue to be explored and all possibilities will be revisited in the future.

1.10.1 President's Report

1.10.1 Information, Presidential Briefing, December 2020 and January 2021

Dr. Beard provided a brief overview of the Presidential Briefing for December 2020 and January 2021.

1.10.2 Article, "Six Things We Hope To See From US Higher Education In 2021" David Rosowsky, Contributor

Dr. Beard brought attention to the article entitled "Six Things We Hope To See From US Higher Education In 2021," David Rosowsky, Contributor.

1.11 Legislative Update

Mr. Foster and Mr. Wagoner of Sunrise Consulting Group, serving as government relations consultants for PHSC, provided an update of the current legislative activities in Tallahassee.

1.12 Communications

1.12.1 Note of Appreciation, Morris Porton, President, Greater Hernando County Chamber of Commerce and Former PHSC Trustee

Dr. Beard invited attention to the note of appreciation from Morris Porton, President, Greater Hernando County Chamber of Commerce and former PHSC Trustee, thanking PHSC for our sponsorship to the Greater Hernando County Chamber of Commerce Golf Classic.

APPROVAL/RATIFICATION ITEMS

2. PERSONNEL

There were no Personnel items presented for approval at the DBOT meeting.

3. ACADEMIC AFFAIRS

3.3 Catalog/Program Changes

Dr. Giannet briefly discussed the proposed catalog/program changes. The Board members were informed that these corrections, additions and/or changes have been submitted and approved by the College's Council on Academic Affairs. Dr. Giannet stated that the changes include deletion of Associate in Science, Surgical Technology, effective 2021-3.

3.4 Proposed Fee Changes

Dr. Giannet brought attention to the listing of new proposed fee recommendations. He informed the Board that the College must publicly notice and notify all enrolled students of tuition or fee increase proposals at least 28 days prior to Board consideration as required by Florida Statute.

3.5 Memorandum of Understanding, One-Stop Career Center System

Dr. Giannet provided a brief overview of the memorandum of understanding (MOU) explaining the One-Stop collaboration among Pasco-Hernando State College, Pasco Hernando Workforce Board, Inc., CareerSource Pasco Hernando, Hernando County Board of County Commissioners, and Pasco County Board of County Commissioners.

Dr. Musunuru moved to approve agenda items 3.3 – 3.5. The motion was seconded by Dr. Garcia and unanimously approved.

3.6 Appointment of the PHSC 2021 Workforce Development Technical Advisory Committees

Dr. Austin presented to the Board the 2021 Workforce Development Technical Advisory Committees.

Dr. Musunuru moved to approve Appointment of the Pasco-Hernando State College 2021 Workforce Development Technical Advisory Committees. The motion was seconded by Ms. Schneider and unanimously approved.

4. FACILITIES

There were no Facilities items presented for approval at the DBOT meeting.

5. FINANCIAL SERVICES

5.4 Budget Amendment Approval Request 2020-2021 Fund 2, Current Restricted

Mr. Horn reviewed the Fiscal Year end 2020-2021 Fund 2, Current Restricted Budget Amendment Approval Request with Board members.

Dr. Garcia moved to approve Budget Amendment Approval Request 2020-2021

Fund 2, Current Restricted. The motion was seconded by Dr. Musunuru and unanimously approved.

6. STUDENT AFFAIRS & ENROLLMENT MANAGEMENT

There were no Student Affairs & Enrollment Management items presented for approval at the DBOT meeting.

7. ALUMNI & COLLEGE RELATIONS/FOUNDATION

7.1 Ratification, Innovative Technology Grant Funded by the PHSC Foundation

Dr. Harts stated that the President's Administrative Leadership Team has reviewed and recommended ratification of one Innovative Technology Grant Project proposal that will be funded by the PHSC Foundation. She informed the Board that the technology recommendation is a proposal for *Mobile Video Production Studio* requesting \$2,974.64 for funding.

Dr. Musunuru moved to ratify the 2019-2020 Innovative Technology Grant Project Funded by the PHSC Foundation. The motion was seconded by Mr. Mitten and unanimously approved.

7.2 Rao Musunuru, M.D. Circle Blvd, West Campus

Dr. Richardson provided a brief overview concerning the proposed roadway around the existing West Campus perimeter road to be named *Rao Musunuru, M.D. Circle Blvd*.

Dr. Garcia moved to approve Rao Musunuru, M.D. Circle Blvd, West Campus. The motion was seconded by Mr. Mitten and unanimously approved.

INFORMATION ITEMS

ACADEMIC AFFAIRS

3.7 Letter of Notification, Henry Mack, Chancellor of Career and Adult Education

FACILITIES

FINANCIAL SERVICES

5.5 Monthly Budget Summary

STUDENT AFFAIRS & ENROLLMENT MANAGEMENT

6.1 2020-2021 College Board, Florida Partnership College Access and Readiness Experiences for Success Grant Award Letter

6.2 Florida College System, Spring Term Enrollment Updates, Full-Time Equivalency (FTE) and 2020-2021 PHSC Term I (Fall) Enrollment Verbal Report

ALUMNI & COLLEGE RELATIONS/FOUNDATION

ALL INFORMATION ITEMS REQUESTED BY THE BOARD WERE REVIEWED AND DISCUSSED.

8. SCHEDULE OF MEETINGS – Public Notice is Hereby Given of the Following Meetings and Activities for Trustees and College President

TBD	IPAC (Instructional Performing Arts Center) Grand Opening
February 8-10	Virtual ACCT (Association of Community College Trustees) National Legislative Summit
February 16	District Board of Trustees Meeting, 6:00 p.m., East Campus, Dade City, Conference Center, A-240/241
March 1-5	Spring Break/College Closed
April 20	District Board of Trustees Meeting, 6:00 p.m., West Campus, New Port Richey, Conference Center, R-151
May 4	Nursing Pinning, 4:00 p.m., West Campus Gymnasium
May 5	Spring Commencement Ceremony, 10:30 a.m., West Campus Gymnasium followed by lunch in J-105
May 5	Spring Commencement Ceremony, 3:00 p.m., West Campus Gymnasium
May 18	District Board of Trustees Meeting, 6:00 p.m., Spring Hill Campus, Boardroom, A-211
June 15	District Board of Trustees Meeting, 6:00 p.m., North Campus, Brooksville, Library/McKethan Room
July 20	District Board of Trustees Meeting, 6:00 p.m., West Campus, New Port Richey, Conference Center, R-151

8. **ADJOURNMENT**

There being no further business, Chair Pearson-Adams declared the meeting adjourned at 7:20 p.m.

*Consent Item



MARILYN PEARSON-ADAMS, CHAIR

ATTEST:



DR. TIMOTHY BEARD, SECRETARY