

## **6Hx19-4.05 SANITATION AND MAINTENANCE**

The purpose of this Board Rule is to establish Board policy relating to the responsibility for ensuring proper sanitation and maintenance of all College facilities, periodic inspections and reports to the Board.

The President, or designee, will be responsible for the maintenance, safety, sanitation, and housekeeping of the College, which will ensure the health and safety of the occupants as well as provide a suitable learning environment and the preservation of the physical plant. The President or designee shall ensure that the maintenance program is adequate, recommend to the District Board of Trustees necessary finances and staffing, and ensure the proper scheduling of the work to be done.

Periodic inspections shall be performed to ascertain that satisfactory standards of safety, sanitation, housekeeping, and maintenance are maintained in all facilities controlled by the Board. An annual safety inspection shall be performed by the Florida College System Risk Management Consortium and records of the inspection and any corrective action required shall be reported to the Board of Trustees not later than June 1 of each year. Records of the annual inspections shall be maintained by the College and distributed in accordance with Florida Statute 1013.11.

Rule Adopted: 10/21/74; 8/25/75; 4/12/76; 11/19/79; 4/21/86; 9/15/98; 11/18/08;  
■09/04/12; 07/17/18

Effective Date: 10/21/74; 10/7/75; 5/31/76; 11/19/79; 4/21/86; 9/15/98; 11/18/08;  
■09/04/12; 07/17/18

Legal Authority:

General Authority: Florida Statutes: 1001.64; 1001.65; 1013.11; 1013.12

Other References:

Law Implemented: Florida Statutes: 1001.64(1)(2)(4)(5)(27)(34)(43)(44);  
1001.65(1)(6)(16)(24); 1013.11; 1013.13

Proposer: Timothy L. Beard, President

■President's Administrative Leadership Team Approval – Non-Substantive/Editorial