

6Hx19-5.16 EMPLOYEE LOSS OF COLLEGE PROPERTY

The purpose of this Rule is to establish a policy for addressing the loss of College property by employees.

The President, as custodian of all property of the Board shall establish procedures for determining employee liability for lost or stolen College property having a replacement value of \$150.00 or more. These procedures shall provide, at a minimum, for a fair and impartial investigation of the loss, provide a basis for assessing liability for such loss and provide procedures for reporting the loss. It is the affirmative duty of all employees to safeguard College property from loss, theft or destruction and to report all such losses in accordance with procedures established by the President.

Rule Adopted: 2/1/73; 8/25/75; 11/19/79; 4/21/86; 1/17/95; 11/19/01; 11/18/08;
▪10/15/12

Effective Date: 2/1/73; 10/7/75; 11/19/79; 4/21/86; 1/17/95; 11/19/01; 11/18/08;
▪10/15/12

Legal Authority:

General Authority: Florida Statutes: 1001.64; 1001.65

Other References:

Law Implemented: Florida Statutes: 1001.64(1)(2)(4)(5)(43)(44);1001.65(1)(6)(24)

Proposer: Timothy L. Beard, President

▪President's Cabinet Approval – Non-Substantive/Editorial

Administrative Reviewed – no changes recommended: 4/30/18